

Using the Technology Services List

Tips for government buyers

August 2021

Do I have to use the TSL?

You must use the TSL if you are procuring in-scope technology services valued at \$100 000 or more. You can choose to use the TSL below this threshold.

The [TSL Decision Tool](#) may help you determine whether or not you need to use the TSL.

In certain circumstances, an Accountable Authority (usually your Head of Agency) can approve the non-use of the TSL. See [Treasurer's Instruction PP-3](#) for details.

What is covered by the TSL?

The scope of the TSL is split across the following categories, based on the nature of the services:

- Application Development Services
- Data Analytics
- Project Management and Business Analysis
- Operational Technical Services
- Cyber Security
- Strategic Advisory and Consulting

Suppliers can be added to the TSL in one or more categories. The [TSL Decision Tool](#) may help you determine which category your procurement fits into.

Additional details are available on the [Purchasing website](#).

I need to use the TSL, what do I do?

- TSL procurements are undertaken using the [Tenders website](#). You need an account. Contact your Agency Administrator or tenders@treasury.tas.gov.au for assistance.
- Ensure you are using the right documents. You need to use specific TSL RFT template (this is to be used for RFQs too) and the appropriate TTCC contract. See the [Contracts section](#) of the Purchasing website for details and guidance.
- You don't need to complete a pre-procurement local impact assessment for TSL procurements.
- Review the list of approved [TSL suppliers](#) and when you are ready, start your procurement on the Tenders website. Instructions for this are in the [Tenders Website Agency User Manual - TSL Procurements](#).
- Use the Tenders website to invite TSL suppliers to participate in your procurement, and to receive responses. Download submissions and then evaluate as usual.
- Once you have entered into a contract with the successful supplier, you need to publish information on the Tenders website if the contract is valued at \$50 000 or more.

I need help!

- For help using the Tenders website, email tenders@treasury.tas.gov.au.
- For advice on procurement or contract documentation, contact the OCS.
- For advice on the TSL, including categories, email tsl@treasury.tas.gov.au.