

Tasmanian Industry Participation Plan

DOH-6023 - Supply of Consultancy Services (Audit, Tax, Clinical Expertise)

The Tasmanian Government is committed to maximising opportunities for local suppliers to compete for and win Government procurements. Suppliers/proponents are requested to prepare a Tasmanian Industry Participation Plan (TIPP):

- for all procurements with a value exceeding \$5 million;
- for nominated procurements (at the discretion of the procuring Government entity) greater than \$2 million and up to (and including) \$5 million; and
- for private sector projects valued at over \$5 million that receive support, including in-kind support, valued at or greater than \$500 000 from the Government.

Guidance information (can be deleted):

- *Information provided in the Economic and Social Benefits Statement can be used as a basis for a TIPP.*
- *Where determined appropriate by the procuring entity, the supplier's obligations under a TIPP are to be captured in the contract and monitored as part of the contract performance.*
- *This template was specifically developed for procurement. Where a TIPP is required for a private sector project, the template should be adapted to suit the specific circumstances of the project.*

Procurement details

Procurement ID	DOH-6023
Procurement title	Supply of Consultancy Services (Audit, Tax, Clinical Expertise)
Name of Responsible Agency/Entity	Tasmanian Health Service

Supplier details

Name of supplier	Ruddicks
Contact details for supplier	PO Box 218 Launceston TAS 7250 Email: mail@ruddicks.com.au Phone: 03 6331 3288

Are you a Tasmanian SME*? Do you employ Tasmanians?

Ruddicks Chartered Accountants is an SME accounting firm based in Northern Tasmania. We have a large client base comprising local Tasmanian businesses and organisations as well as clients across the nation. We have carved out a unique position of providing a full suite of professional services to many substantial Tasmanian and interstate businesses.

Ruddicks Chartered Accountants is a partnership comprising 5 Tasmanian based partners and employs a total of 23 staff. 21 of our staff are based in Tasmania with the remaining 2 staff working remotely for the firm from other states. Most of these staff could potentially be used in the services of any engagement that arises as a result of inclusion on this panel.

We are always recruiting talented staff to join our team at Ruddicks Chartered Accountants and although inclusion on this panel will not necessitate new jobs to be created in Tasmania, it will however ensure that our constant recruitment of suitable staff continues.

Guidance information (can be deleted): Below are some examples you may consider including in response to this question:

- *Are you a Tasmanian SME?*
- *How many Tasmanian jobs will be supported by this procurement activity?*
- *How many people do you employ in Tasmania?*
- *Provide an estimate of the number of labour hours worked by Tasmanian-based employees versus other employees.*
- *Would any new Tasmanian jobs be created by the proposed contract - how many?*
- *If you are not a Tasmanian SME, will you be setting up a local Tasmanian office and employing local staff?*

Where are the goods or services to be used in the contract sourced from?

Ruddicks Chartered Accountants is a Tasmanian based accounting firm. Our services include:

- Accounting Services
- Taxation Advice
- Audit and Assurance (external or internal audit)
- Financial Assessment and Restructure
- Creation and Monitoring of Budgets
- Superannuation and Self-Managed Superannuation Fund administration and audit
- Cloud Accounting

- Payroll Tax
- Estate Planning
- Executive Payroll Services
- Internal Control Reviews
- Risk Management
- Corporate Governance
- Management and Business Consulting
- Litigation Support

In relation to superannuation, we note that we do not hold an Australian Financial Services Licence (AFSL) and therefore are unable to provide financial planning advice, however we are able to provide advice in relation to taxation implication of superannuation as well as factual advice.

Guidance information (can be deleted): Below are some examples you may consider including in response to this question:

- *Does your business provide all the goods and services identified in your submission?*
- *If not, will the goods or services identified in your submission be provided by or sourced from Tasmanian SMEs? If possible, provide a list.*
- *Provide an estimate of the value of locally sourced goods and services versus imported.*
- *Outline how your submission will incorporate local products, services and capabilities.*

Opportunity for Tasmanian SME* involvement

Ruddicks Chartered Accountants has the expertise within our Tasmanian staff base to provide all areas of service in the Audit, Tax and Business section of this tender. As a result it is unlikely we will source any components of our offer from other Tasmanian SME's or sub-contractors.

Guidance information (can be deleted): Below are some examples you may consider including in response to this question:

- *Will you source components of your offer from other Tasmanian SMEs or sub-contractors? If possible, provide details.*
- *How will you identify and engage with sub-contractors or other Tasmanian SMEs to deliver the contract? Will you use existing supply chains or advertise sub-contracting or supply opportunities? Will you liaise with local industry groups?*
- *How will you ensure that Tasmanian SMEs are not disadvantaged when competing with other suppliers to provide goods or services to be used as part of this contract?*
- *Are there opportunities to transfer skills to a Tasmanian SME or sub-contractor?*

Broader social and economic opportunities

Ruddicks take pride in supporting local organisations within the community. We regularly hold fundraisers and donate to local charities and organisations such as the Clifford Craig Foundation. We are sponsors of local sporting teams such as Mowbray Cricket Club, Launceston Tornadoes Basketball Club and Northern Rangers Football Club and also sponsor a category at the Launceston Chamber of Commerce Business Excellence Awards.

We, at Ruddicks, also engage with the local Colleges and the University of Tasmania, engaging with students and speaking to them about careers in accounting. We also have a long standing relationship with Work & Training, through whom we employ our junior administration trainees. One of our Partners is in the University of Tasmania Advisory Board.

We offer staff the ability to work whilst studying for their University degrees as well as sponsoring them through further study in achievement of their Chartered Accountants qualification.

Ruddicks also has connections to a number of not-for-profit entities through the provision of discounted services in both the accounting and audit space as well as through board appointments.

We are committed to actively engaging with the local community throughout the project's lifecycle. A number of our Partners and senior staff are active volunteers in the community holding a number of positions in the community, including one of our Partners who is a current board member of the Clifford Craig Foundation.

Guidance information (can be deleted): Below are some examples you may consider including in response to this question:

- *Are there any other benefits that your organisation or this specific contract will provide to the Tasmanian economy?*
- *Will this contract lead to new skills or expertise being developed within Tasmania?*
- *Will trainees or apprentices be appointed? If yes, how many and in which profession?*
- *Does your organisation provide opportunities for pathways to employment for disadvantaged Tasmanians?*
- *Do you support the Tasmanian community, for example through formal support, sponsorship, volunteering or in-kind support?*

Local innovative solutions

Ruddicks Chartered Accountants is a Tasmanian owned business that services a number of Tasmanian businesses. We are committed to prioritising local procurement and fostering collaboration with Tasmanian businesses.

A number of our Partners are involved in National organisations to ensure that the needs of the Tasmanian businesses and communities are considered. These organisations include Chartered Accountants Australia and New Zealand and the Taxation Institute of Australia. Involvement in these organisations ensures that sufficient knowledge and training is brought back to the Tasmanian community and also allows for the Tasmanian voice to be heard.

By having the opportunity to work on this panel, it will not only enhance the employability of the workforce but also foster innovation and the growth of knowledge-based industries in Tasmania.

Guidance information (can be deleted): Below are some examples you may consider including in response to this question:

- *Does your submission involve adding value to imported goods or services through local development or innovation?*
- *Is your organisation developing strategies to provide goods or services to the Tasmanian economy that have historically been imported from interstate or overseas?*
- *Does your organisation offer any innovative solutions that might benefit the broader Tasmanian community and economy? Provide details.*

Completed and endorsed	<p>Lyndal Kimpton Partner (Name and position – print)</p> <p>Ruddicks Chartered Accountants (Supplier name)</p> <div style="background-color: black; width: 100px; height: 30px; margin: 10px auto;"></div> <p>..... (Signature)</p> <p>.....7...../.....09...../..2023..... (Date)</p>
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*A Tasmanian SME is a Tasmanian business employing less than 200 people