

GUIDE NOTE - CONTRACT FOR SERVICES (COMPLEX)

This form of consultancy contract is suitable for major projects but can of course be used for any consultancy if deemed appropriate and if the level of detail provided can be properly accommodated in the particular case.

The contract complies with the requirements of the Crown's policy in relation to confidentiality in Government contracts in that it contains a clause (clause 12) which provides that Confidentiality Provisions do not apply to the contract. Should a variation to this policy be required, information on obtaining an exemption is located in Treasurer's Instruction 1401. Where a variation from the policy is approved, the Crown Solicitor will provide substitute contract clauses for the contract. Agencies should forward an electronic copy of the contract together with a copy of the approval to the variation granted by the Head of Agency, to the Crown Solicitor to enable those clauses to be prepared.

Under no circumstances is the name of the Crown Solicitor to appear on any contract that has not been referred to the Crown Solicitor's Office. The Crown Solicitor will not be responsible for any contracts that have not been checked by one of his officers.