

## ISSUED PURSUANT TO THE GITC HEAD AGREEMENT WITH THE CONTRACTOR

## A. Types of Products/Services Ordered

Consultancy Services

## B. Official Order Detail

## Part I - General Details

Item No.	Order Details	GITC Clause Ref.	Response to Order Details
1.	GITC Agreement Number	1.1	
2.	Customer	1.1	
3.	Contractor	1.1	
4.	Officer to Receive Invoice	42.4(e)	
5.	Delegate	1.1	The Customer's IT Manager or as otherwise nominated by the Customer.
6.	Diary	51.13	
7.	Payment (Product)	42.1	Due on AAD.
8.	Payment (Service)	42.2	
9.	Terms of Payment	42.3	30 days after receipt of a correctly rendered invoice.
10.	Price Variations under this Contract	45.2	
11.	Travel Expenses	46	
12.	Credit Card Facility	20	
13.	Unconditional Financial Undertaking	47.1	
14.	Performance Guarantee	48.1.	
15.	Insurance Requirements	49.1	
16.	Joint Insurance	49.2	
17.	Confidential Information	19.4	
18.	Secrecy and Security	74	The Customer requires the Contractor to arrange for its employees, agents or sub-contractors engaged in the performance of the Contract to sign a Deed of Confidentiality substantially in the form of Schedule 10 relating to non-disclosure of Confidential Material or Private Material and the Contractor must arrange for all such Deeds to be signed promptly and returned to the Customer together with the signed copy of this Official Order. These Deeds must be in a form satisfactory to the Customer.

19	Liquidated Damages	69.1	
20	Contractor Management Services	51.4	
21	Management Committee	51.5 51.7	
22	Staged Implementation and Termination	77.1	
23	Notices	83.1	Address for notice:
24	Limitation of Liability	68.4	Not applicable.
25	Additional Conditions	84	

**Part II - Consultancy Services Details**

26.	Description of Consultancy Service to be provided	114.1	
27.	Acceptance Criteria for the Consultancy Service	114.1	
28.	Term of the Consultancy Service	114.2	
29.	Charges for the Consultancy Service	114.2	
30.	Deliverables	114.2	
31.	Specified Personnel	114.3	

**C. Person who has authorised Submission of this Order**

Name: .....Title.....

Signature:.....Date:        /        / 20

**D. List of Attachments**

The following annexures are attached:  
[Set out particulars of any annexures]

**E. Order Form Prevails**

In the event of any inconsistency between the Official Order and any document attached to or expressly incorporated as part of the Official Order the content of the Official Order shall prevail.

**F. Acknowledgment of Contractor**

The Contractor hereby accepts all aspects of the Order. In witness whereof the Contractor has signed this Order Form on the \_\_\_\_\_ day of \_\_\_\_\_ 200 ... :

SIGNED for and on behalf of the )  
Contractor by )  
(who by this execution warrants his )  
authority to so sign) in the presence of:- )

Witness

**OR**

THE COMMON SEAL of )  
[Name of Contractor and ACN] )  
has hereunto been duly affixed in )  
the presence of:- )

.....  
Director

.....  
Secretary

**G Acknowledgement of Contract Authority (if applicable)**

The Contract Authority hereby agrees to consent to the inclusion of the Additional Conditions and agrees that to the extent of any inconsistency between these provisions and any others that these provisions shall take priority.

.....  
Director