

Prequalification Fact Sheet (Building Construction)

The aim of prequalification is to classify Building Construction Contractors and Consultants according to their expertise and capacity in specific work categories and to prequalify both for works in a specific financial range.

Prequalification provides efficiencies for suppliers by streamlining the assessment process.

Use of Prequalified Contractors and Consultants

Agencies are required to use prequalified Contractors for projects valued at or above \$250 000 where an appropriate category exists. For consultancies, where a relevant category exists, irrespective of value of the project, Agencies are required to use to prequalified Consultants.

The level of prequalification and the categories to which it applies will be based on that requested by the Contractor or Consultant at the time of registration coupled with Treasury's assessment of the request.

Registration Periods and Requirements

Contractors are prequalified for a two year period and Consultants for three years.

Guidelines for registration have been prepared and suppliers are encouraged to read these before lodging an application to ensure that all the required supporting documentation is included.

The registration forms and guidelines are available from the Purchasing website at Winning Government Business > Forms and Publications (<https://www.purchasing.tas.gov.au/winning-government-business/resource-library/forms-and-publications>).

Suppliers should allow a turnaround time of six weeks for completion of registrations.

Quality Assurance

Second or third party quality assurance systems are required to be in place for higher financial levels of prequalification. These are linked to AS/NZS ISO 9001:2015.

Contractors

- second party quality assurance is mandatory:
 - where the project construction cost level exceeds \$1 million;
 - for facilities management and maintenance exceeding \$1 million; and
- third party quality assurance is mandatory for both Building Works Institutional and Residential over \$10 million.

Consultants

- second party quality assurance is mandatory for:
 - strategic services where the commission fee level exceeds \$100 000;
 - services where the project cost level exceeds \$1 million; and
- third party quality assurance is mandatory for Architecture Project Services over \$10 million.

The Prequalification process is not an onerous task and it provides an opportunity to participate in future tenders for both Contractors and Consultants.

For further information and assistance contact:

Chris Robertson, Contracts Officer

Phone: 6166 4220

Email Chris.Robertson@treasury.tas.gov.au

Or see the Purchasing website at **Winning Government Business > Finding Business > Registering for Business > Building and Construction**

<https://www.purchasing.tas.gov.au/winning-government-business/finding-business/registering-for-business/building-and-construction>