

The TTCC framework

Creating a Comprehensive Contract

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Selecting the right contract type

The [TTCC Decision Tool](#) is available to help you select the right contract type for your particular procurement. It is a guidance tool only and you should seek advice from your agency procurement team or the OCS if you are unsure which contract type to use.

The [TTCC Framework User Guide](#) details the different contract pathways available under the TTCC framework.

Creating a Comprehensive Contract

To establish a Comprehensive Contract, you will need to use the following templates:

- TTCC Comprehensive Conditions;
- TTCC Comprehensive Contract Details; and
- any modules or schedules required for the procurement.

To form the contract you will need to complete the Comprehensive Contract Details and identify and attach any modules and schedules required for your particular procurement.

Modules and schedules

The following modules and schedules are available under the comprehensive contract:

Modules	Schedules
<ol style="list-style-type: none">1. Hardware2. Software3. As a service4. System integration5. Telecommunications services6. Managed services7. ICT Professional services	<ol style="list-style-type: none">1. Price and payment terms2. Project implementation and payment plan3. Statutory declaration by subcontractor4. Confidentiality, privacy and conflict of interest deed5. Escrow agreement6. Financial security7. Performance guarantee8. Service levels9. Acceptance testing10. Statement of work11. Change request

A Comprehensive Contract is designed for procurements that are:

- valued at \$1m or more and assessed as low risk; or
- assessed as moderate or high risk, regardless of value.

Follow the instructions provided throughout template documents.

Consult with the OCS if required.

The TTCC Toolkit and templates are available at:

www.purchasing.tas.gov.au/contracts

Refer to the TTCC Guidance Notes for Comprehensive Contract Conditions for detailed guidance on completing the documents.